

CHANGE ANNOUNCEMENT

IPE AMENDMENT CHAPTER Effective October 16, 2006

CHANGES

The IPE Amendments chapter on VRIS has been revised. An IPE amendment is now required whenever the job goal changes. In the past you were not required to amend the IPE if the consumer took a job during job placement that was different than the job goal on the IPE. The Federal government does not accept this former policy. Now the IPE will always be amended if the job goal changes even at the time of job placement. Note that only the first two digits of the SOC code must match.

VRIS UPDATE

The newly revised chapter 'IPE Amendments' can be found on VRIS in the program manual under the employment program section.

QUEST CHANGE

At the time you move the consumer to Employment Follow-up and EW Follow-up (in both the Employment Program and the EW Program) QUEST will look to see if the first two digits of the SOC code of the job (from the Employment Record) match the first two digits of the SOC code of the Employment Goal. If the two digits don't match a "Plan Amendment at Outcome" Determination will be created.

During the 90 day Follow-up you may complete the "Plan Amendment at Outcome" determination if you have secured the consumers signature. If at the end of the 90 days Follow-up period you are ready to proceed with successful outcome and you have not secured the consumer signature on the Amendment you may proceed with the Amendment documenting your attempts to secure their signature during the Amendment process.

Consumers in Employment Follow-up and EW Follow-up on October 1 will have the "Plan Amendment at Outcome" created for them once FY 2006 closes on October 13.

MONITORING REQUIREMENTS

Routine case reviews will be used to monitor compliance.

TEAM COMMUNICATION

Discuss changes in a team meeting.

LEADERSHIP CONTACT

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